

WORKING WITH BATCHES & ADDING/ EDITING CONTRIBUTIONS

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- **Add/Edit Contributions**

- Value of using a batch when entering a manual contribution
- Activity association with a contribution
- Split contributions
- How to split a contribution



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- **Add/Edit Contributions cont'd.**
 - When you cannot edit or reverse a contribution/receipt
 - Difference between applying a contribution to a household and individual



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- **Batches**

- Purpose of a batch
- Search for a batch
- Apply GL postdate to contributions
- Purpose of the GL postdate



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THANK YOU

For more information:
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Thank you!!!

